



University of Montenegro

NOVEMBER 2017



MANAGEMENT BOARD SAARBRUCKEN



**UNIVERSITÄT
DES
SAARLANDES**



**EUROPA-
INSTITUT**
SAARLAND UNIVERSITY

In This Issue
BY THE PROJECT
PLAN

During the development phase of the project six management boards should be realized.

From 29th November to 1st December 2017 representatives of the CABUFAL project partners meet in Ljubljana to discuss project activities.



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Erasmus+ Programme
of the European Union



CABUFAL

- Management Board -

Capacity Building of teaching staff of the FoL and non-academic partners

Venue	EUROPA-INSTITUT Saarland University Campus, Geb. B2 1, Lecture Hall 1.17 D-66123 Saarbrücken.
Hotel recommendations	Domizil Leidinger **** Mainzer Strasse 10 D-66111 Saarbrücken T: +49 (0) 6 81 93 27 0 F: +49 (0) 6 81 38 01 3 80 € / night (breakfast included) Please note: Please contact us first in case you want to stay in this hotel: We have special rates. Arrival by train: Take the tram (Saarbahn) which leaves in front of the main station. There is only one line (nr 1) so you can take any tram heading in directions Sarreguemines, Brebach or Kleinblittersdorf. Leave the train at the tram stop "Landwehrplatz". Go back the direction the tram drove and take the first street on your left (Bleichstraße). Go down the Bleichstraße till the crossing "Mainzer Straße" (Café Coyote, Synop). Turn left into the Mainzer Straße and go down the street (50 m). The hotel is on your left.

Motel One **** Schillerplatz 4 66111 Saarbrücken Around 78.50 / night (breakfast included) Please note: Check-in after 3 p.m. Arrival by train: Take the tram (Saarbahn) which leaves in front of the main station. There is only one line (nr 1) so you can take any tram heading in directions Sarreguemines, Brebach or Kleinblittersdorf. Leave the train at the tram stop "Landwehrplatz". Go back the direction the tram drove and take the first street on your left (Bleichstraße). Go down the Bleichstraße till the crossing "Mainzer Straße" (Café Coyote, Synop). Continue straight forward down the Schillerplatz Street. The hotel is on your right. You can also walk to the hotel which takes around 10 minutes. After leaving the main train station just follow the pedestrian zone (Bahnhofstraße) to the main square (St. Johanner Markt). From there take the second street right (Saarstraße) and afterwards the third left, after 100m the hotel is on your left side.	
B&B Hotel Saarbrücken-Hbf ** Europaallee 14 66113 Saarbrücken 60.50€ /night (breakfast included) Please note: Check-in possible after 14:00h Arrival by train: The Hotel is almost at the main train station. After arriving by train, take the exit "Ausgang Nord" (not the exit "Ausgang City" towards the city centre). You will arrive at a parking place and a roundabout. Go to your left down the Europaallee and the second building to your left is the hotel.	
Beginning	Taxi number: 0049 681 33033 or 0049 681 55000 Wednesday, 29 November 2017
End	Friday, 1 December 2017
Responsibility	Univ.-Prof.Dr. Thomas Giegerich LL.M Ass. iur. Mareike Fröhlich LL.M
Contact persons	Ass. iur. Mareike Fröhlich LL.M froehlich@europainstitut.de 0681-3026664

Agenda

Wednesday, 29 November 2017	Arrival of the participants
Thursday, 30 November 2017	Breakfast at the hotel
09.30 – 9.45	Welcome and presentation of the Europa-Institut Prof. Dr. Thomas Giegerich LL.M
09.45 – 10.15	Yearly Report of project performance Prof. Dr. Aneta Spaic
10.15 – 10.30	Coffee Break
10.30 – 11.30	Discussion about past and future activities, planning of activities in 2018 Plenum
11.30 – 12:00	Presentation about project implementation at Europa-Institut (communication strategies) Ass. iur. Mareike Fröhlich LL.M.
12:00 – 13:00	Lunch
13:00 – 14:30	Quality Assurance at Saarland University xx (tbc)
14:30 – 15:00	Outlook for QBM in Zagreb (Planning, documents etc.)
15:00	Tour de Europa-Institut and Campus
	Free time
	Dinner
Friday, 1 December 2017	Departure

