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## **MONTHLY ACTIVITIES REPORT**

**-FEBRUARY 2017-**

Since the Management board is focused on projects progress in terms of expenditure, use of resources, implementation of activities and the delivery of results, in order to assure achievement of the defined goals of the project, one of its functions is to systematically collect and analyze relevant information about project progress. In that regard, management team is submitting this monthly report for the February 2017.

During the second month Project coordinator, with the assistance of management team was focused mainly on the activities regarding:

1. Preparation of the necessary documentation that need to be presented at the Kick off meeting in Budva – preparation of the Joint report on Individual syllabi assessment;
2. Preparation of the Survey methodology and questionnaire construction, in cooperation with other Consortium members, for the survey that will be conducted by Judicial Training Center of Montenegro and Judicial Council of Montenegro amongst the Montenegrin judges and other prominent members of the legal profession on their conversance of the EU law. This Survey will be used by the management of the project and curriculum development team in order to assess the need for further development of the courses in EU law.;
3. Communications with consortium members in the preparation stage;
4. Preparation of the relevant documentation for the future public procurement calls for the equipment purchase and access to scientific databases;
5. Day to day running of the project.