



MONTHLY ACTIVITIES REPORT

-MAY 2017-

Since the Management board is focused on projects progress in terms of expenditure, use of resources, implementation of activities and the delivery of results, in order to assure achievement of the defined goals of the project, one of its functions is to systematically collect and analyze relevant information about project progress. In that regard, management team is submitting this monthly report for the May 2017.

During the fourth month of the project, Project coordinator, with the assistance of project management team was focused mainly on the activities regarding:

1. Signing of the Partnership Agreement;
2. Delegation of Responsibility for the University Property after the finalization of equipment purchase of small value;
3. Communication with consortium member and organization of the first Study visits;
4. Preparation of the public procurement call for the purchase of the printed literature for the year 2107;
5. Financial management of the project;
6. Day to day running of the project.

By the rules of the University of Montenegro, and in accordance with the provision of the Montenegrin Law on public procurement, public procurement calls for acquisition of printed literature for the year 2017 was published separately.

During May of 2017 first study visit was planned with Europa Institute Saarland University in Saarbrücken in the middle of July of 2017.