



Re: Minutes of the Management Board Meeting in Ljubljana, at Faculty of Law, University of Ljubljana

Since the Management board is focused on projects progress in terms of expenditure, use of resources, implementation of activities and the delivery of results, in order to assure achievement of the defined goals of the project, one of its functions is to systematically collect and analyze relevant information about project progress. In that regard, Project management team is submitting this monthly report for the September 2017.

During this meeting the Project coordinator, with the assistance of project management team report on the following issues: (see annex: PPT presentation on the CABUFAL)

1. Financial management of the project;
2. Day to day running of the project;
3. Completed study visits;
4. Trainings;
5. Communication with consortium members for the organization of the Management board meetings and Quality control board meetings planned in 2017.

The following representatives of CABUFAL were at MB meetin in Ljubljana: Vasilka Sancin, Mareike Fröhlich, Gordana Paović – Jeknić, Jossi Mekelberg, Bojana Lakićević – Djuranović, Miroslava Raicevic, Milan MARKovic, Petar Bačić, Goran Koevski, Aneta Spaić),

Conclusions:

- 1) The project coordinator was obliged to organize the QAB within this calendar year so that QAB is scheduled for December 15, 2017 in Zagreb.
- 2) The coordinating institution has the task of preparing the topics/ themes for the training sessions;

- 3) The next MB meeting has the task of defining the Proposal for QAB for the tools and instruments for their functioning.